



# ALLRIZE™

Powered by Microsoft technology

# AllRize Matter Management

Complete Visibility. Total Control. AI Automation.





## Introduction

Managing legal matters shouldn't be chaotic. Yet for many law firms, scattered information, siloed teams, and outdated tools make matter management more stressful than it needs to be. That's where **AllRize Matter Management** comes in. It's a purpose-built, AI-powered solution that brings visibility, control, and time-saving automation to every case you handle. It's worth noting that AllRize is also a Microsoft Partner and has deeply integrated its software with Dynamics 365 and many other Microsoft productivity applications you're already familiar with.

AllRize Matter Management can be the nerve center for your legal work. It centralizes all matter-related information — including tasks, documents, deadlines, and communications — in one secure, organized dashboard. That means no more chasing down files, checking multiple calendars, or emailing colleagues to get status updates. Instead, your entire team stays aligned, responsive, and fully informed at every stage of the matter lifecycle.

Whether your firm is growing fast or simply looking to streamline operations, you'll appreciate the powerful features of AllRize Matter Management summarized below.



## Summary of Key Features



### Centralized Matter Hub

Track every detail of every matter — from intake to close — in one intuitive dashboard. Instantly access contacts, documents, tasks, timelines, notes, and communications without switching systems.



### Smart Collaboration Tools

Assign tasks, set deadlines, and monitor progress in real time. With shared access and automated notifications, your team always knows what's next — and who's responsible.



### Organized by Design

Use custom tags, categories, and filters to sort matters by practice area, client, status, or team. Quickly find what you need and keep your firm's entire caseload manageable.





## Summary of Key Features



### Integrated Document Access

Link documents to matters directly — eliminating duplicate files and disconnected folders. Work faster with easy-to-find, version-controlled documents right where you need them.



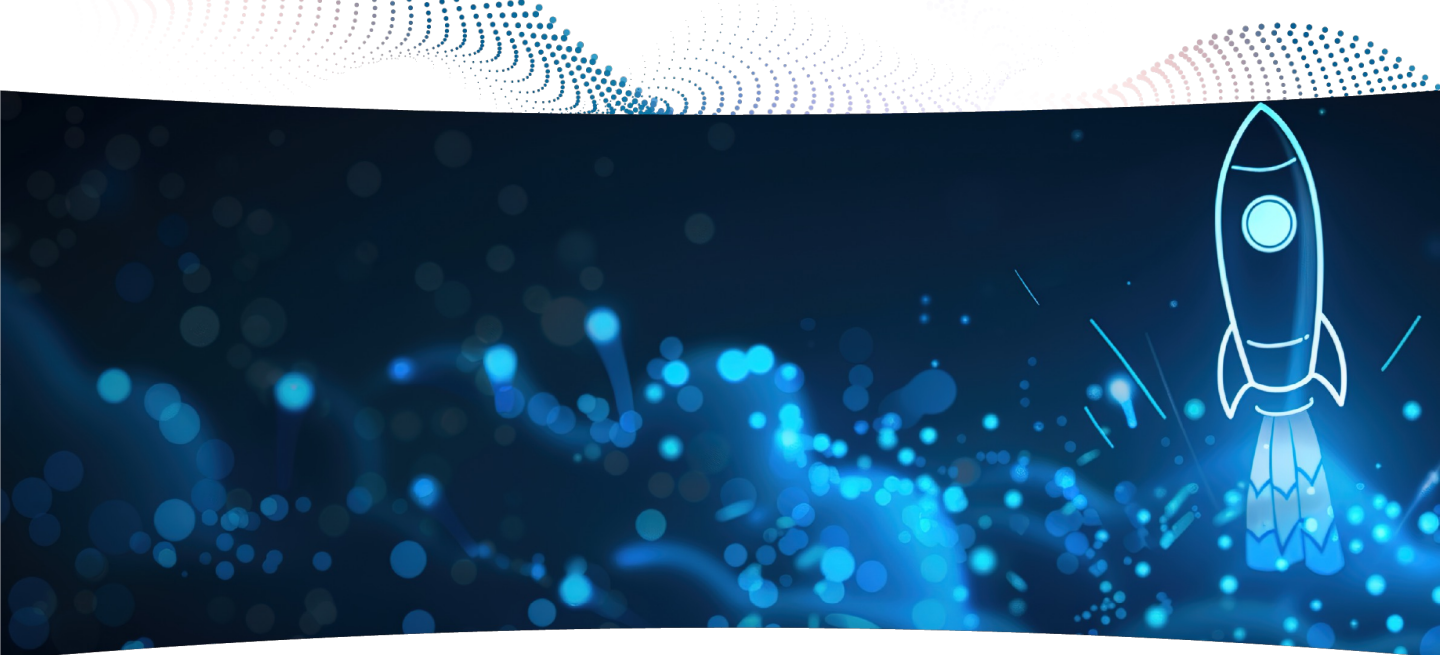
### Time Tracking & Activity Logs

Stay on top of billable activity with built-in time tracking tools. Automatically log work and create audit trails for compliance and transparency.



### Matter-Level Reporting

See workload, performance metrics, and upcoming deadlines at a glance. Make more informed decisions and reduce risk with built-in matter analytics.



## **| Get Started Fast — and Grow from There**

AllRize Matter Management is part of the complete AllRize AI-powered legal practice management platform. But you don't have to commit to the full suite to start seeing impressive results. By beginning with Matter Management, AllRize can help modernize the way your firm works —at your own pace, one module at a time. When you're ready, unlock other AI-powered modules like CRM, Document Management, Marketing, and Accounting — all seamlessly integrated with Microsoft technology and purpose-built for law firms like yours.

### **Ready to Learn More?**

Be sure to visit [allrize.ai](https://allrize.ai) to learn more about Matter Management and the entire suite of AllRize solutions. Even better, use the link below to schedule a Matter Management demo at a time that is convenient for you.

[\*\*SCHEDULE A DEMO\*\*](#)